JIN PROJECT STATUS REPORT

Name of Project: Disposition Transfer Phase 1 – WSP from AOC   **Report as of Date:**
Agency Responsible: Washington State Patrol   **Month / Year**
Participating Agencies: AOC   February 2, 2004

Project Manager: Dan Parsons   **Executive Sponsor:** Acting Deputy Chief
                                                                                                           Beckley

Description: Transfer disposition records from AOC SCOMIS and JIS applications to WSP. Process disposition records to post results into criminal history based upon PCN association. Print records that cannot be processed or place records into an on-line Criminal History Incident Processing System (CHIPS) queue for manual resolution. Project includes logging transferred records and counting unprocessed records to direct further efforts in subsequent development phases.

Technology: update of present criminal history system.

Budget: $887,000 federal NCHIP funds with match of $100,000 state funds

Schedule:

Major Milestones or Phases	Planned Start	Planned Completion	Status
Order Supplement negotiation with SAIC	March 2002	September 2002	New contract base negotiated with SAIC. Order Supplement for design signed.
Contract with OFM	August 2002	~~September 2002~~ May 2003	Contract review began with OFM in February 2003 Contract to pay incurred costs from grant has been signed by OFM
Design stage of Electronic Transfer	October 2002	~~March 2003~~ ~~May 2003~~ March 2003	In process. *Disposition Requirements Summary* complete Nov. 2002 The *Electronic Disposition Transfer Technical Design Specification* (TDS) was accepted in April.
Contract with OFM for Development stage grant	June 2003	October 2003	Will use NCHIP funds from federal fiscal years 2001, 2002, and 2003. NCHIP 2003 grant request submitted by OFM in April 2003 Signed in September 2003

| Development stage of Electronic Transfer | ~~April 2003~~ June 2003 | ~~September 2003~~ January 2004 to June 2004 | WSP and SAIC have begun negotiating the development Order Supplement

The Order Supplement was signed on or by June 2, 2003. Development work for implementation can begin. |
| Development stage | | | An updated TDS was delivered in August 2003. After approval, screens, transactions, and other updates are proceeding. WSP is working on the conversion processes. |

Status:

The screens, database changes, and database changes were implemented on January 11, 2004.

AOC contractors are preparing the code to send and receive the transferred disposition records. When this is ready, AOC and WSP will test the transfer and processing records into criminal history.

Accomplishments this period: January 2004

Most of the problems discovered during early testing and production have been resolved as they were format issues.

Testing of artificial transfer records is taking place until real transfer records are available.

Issues / Risk:

AOC is expected to deliver the transfer process in February.

Recommendation: Continue

As the Disposition Backlog project concluded in December 2003, this partial automation of dispositions becomes more evident and just as critical for WSP and the criminal history system. Without automation, the backlog of dispositions is likely to grow again as more dispositions arrive than can be processed. Business process updates increase the number of dispositions that can be processed in a single month, but the number received can quickly overwhelm the number processed in a month.

Plans for next period:
Complete installation of transfer server software (Websphere).
Install AOC transfer code
Test transfer process
Continue development on electronic disposition transfer code for metrics, discrepancy processing, et.al.

Generate written agreement with OFM for NCHIP grant funds in support of a programming FTE for the W2 system.